



## EVENT & VENUE

### United Servicers Association (USA) ASTI 2019

March 4 - 6, 2019  
 Gaylord Opryland Resort & Convention Center  
 Ryman Halls B1-B2  
 Nashville TN



## IMPORTANT DATES

### ADVANCE ORDER DISCOUNT DEADLINE

All orders must be received with payment in full by this date to receive discounted pricing.

February 11, 2019

### ADVANCE SHIPMENT RECEIVING

Warehouse will begin receiving advance shipments.

February 1, 2019

### ADVANCE SHIPMENT DEADLINE

Last day for Advance Shipments to arrive at Warehouse without surcharges.

February 28, 2019



## SCHEDULE

### EXHIBITOR MOVE-IN

March 5, 2019

8:00am - 5:00pm

### SHOW HOURS

March 5, 2019

6:00pm - 9:00pm

March 6, 2019

7:00am - 2:00pm

### EXHIBITOR MOVE-OUT

March 6, 2019

2:00pm - 6:00pm

### OUTBOUND SHIPPING AGREEMENT DEADLINE

All exhibitors must submit an outbound Material Handling Agreement to the Exhibitor Service Desk.

March 6, 2019

6:00pm

### CARRIER CHECK-IN DEADLINE

March 6, 2019

5:00pm

### RE-ROUTE DEADLINE

Shipments not picked up by the exhibitor's carrier and/or remaining on the exhibit floor will be re-routed at this time.

March 6, 2019

6:00pm



## BOOTH EQUIPMENT

EACH 8'X10' BOOTH PACKAGE WILL INCLUDE THE FOLLOWING ITEMS.

8'H Blue Backwall Drape  
3'H Blue Siderail Drape  
1 - 6' Black Skirted Table  
2 - Side Chairs  
1 - Wastebasket  
Standard Booth Identification Sign

## CARPET

The Exhibit Hall is not carpeted. Booth carpet is not required, but recommended.



## MATERIAL HANDLING

### ADVANCE SHIPMENTS

Exhibiting Company Name/Booth #  
United Servicers Association (USA) ASTI 2019  
c/o Alliance Exposition / UPS Freight  
45 Teledyne Pl  
LaVergne, TN 37086

Advance shipments should arrive between **Friday, February 01, 2019** and **Thursday, February 28, 2019**.

All shipments received outside these dates will be subject to a late fee.

Shipments that arrive at the warehouse after **Thursday, February 28, 2019** cannot be guaranteed to arrive before show opening. Additional handling charges will be added for expedited trucking and freight.

Please view rates and **pre-order Material Handling service prior to shipping.**

Print **Advance Warehouse Shipping Labels** by clicking on the **Shipping** link in the left hand menu.

### DIRECT TO SHOWSITE SHIPMENTS

Exhibiting Company Name/Booth #  
United Servicers Association (USA) ASTI 2019  
c/o Alliance Exposition  
Gaylord Opryland Resort & Convention Center  
Ryman Halls B1-B2  
2800 Opryland Dr  
Nashville, TN 37214

Direct shipments will be accepted on **Tuesday, March 05, 2019**. Receiving will take place during exhibitor move-in hours.

Please view rates and **pre-order Material Handling service prior to shipping.**

Print **Direct to Showsite Shipping Labels** by clicking on the **Shipping** link in the left hand menu.

For assistance, please contact Exhibitor Services at 888.528.2011 or ExhibitorAssistance@alliance-exposition.com.